

Society of Cosmetic Chemists South Africa

(Registration number: 1999/039076/23)

Annual Financial Statements

for the year ended 31 December 2015

Society of Cosmetic Chemists South Africa

Financial statements

for the year ended 31 December 2015

GENERAL INFORMATION

Country of incorporation:	South Africa
Nature of business and principle activities:	Education of cosmetic scientists and to offer an annual scientific conference, frequent seminars, lectures and social functions.
Registered office address:	25 The Lifestyle Riverfront Office Park 21 Bosbok Road Randpark Ridge Extension 75
Bankers:	Nedbank
Accounting officers:	Ettiene Retief, Professional Accountant (SA) SAIPA Membership Number: 11325
Legal form:	Non-Profit Organisation
Registration no:	042-400-NPO
Vat No:	4190207284
PAYE No:	7280750367
Income Tax No:	9010091172

Society of Cosmetic Chemists South Africa

Financial statements

for the year ended 31 December 2015

The reports and statements set out below comprise the financial statements presented to the members:

Index	<u>Page</u>
Report of the Accounting Officer.....	4
Statement of financial position.....	6
Statement of comprehensive income.....	7
Notes to the financial statements.....	8

The following supplementary schedule does not form part of the financial statements, and is unaudited.

Detailed statement of comprehensive income.....	12
---	----

Executive Council 2015

Conny Oberrauter	President Chair of PR Committee Chair of Membership Committee
Lyndsay Calenborne	Vice President Chair Social Committee
Juanita Kilian	Immediate Past President
Roy Gardiner	Honorary Treasurer
Wayne van Wyk	Honorary Secretary Chair of Scientific Committee

Administration

Bridget MacDonald	General Secretary
-------------------	-------------------

Council Members 2015

Alison Barty	Shanaaz Samsodien
Erica de Kock	Kirsten Scott
Jill Gardiner	Roshelle Serpaul
Gillian Kuhn	Janine Wilson
Kim MacCullum	Ivor Zwane

Report of the accounting officer to
Society of Cosmetic Chemists South Africa
for the year ended 31 December 2015

I have prepared the annual financial statements, set out herein, for the year ended 31 December 2015, from the books and records of the business and from information supplied to us by the Society. We have not verified the assets and liabilities, nor have we performed an audit and accordingly we do not express an opinion on these annual financial statements. I believe that the accounting policies used by the Society are appropriate.

Ettiene Retief, Professional Accountant (SA)
Accounting Officer

11 February 2016

Society of Cosmetic Chemists South Africa
Society of Cosmetic Chemists South Africa
Members report

for the year ended 31 December 2015

The council present their report for the year ended 31 December 2015

This report forms part of the financial statements.

1 Business and operations

The Society's business and operations and the results thereof are clearly reflected in the attached financial statements. No material fact or circumstance has occurred between the accounting date and the date of this report.

2 Statement and responsibility

The council are responsible for the maintenance of adequate accounting records, the preparation and the integrity of the financial statements and related information.

The accounting officer is responsible to determine that the financial statements are in agreement with the accounting records.

The council are also responsible for the society's system of internal financial control. These are designed to provide reasonable but not absolute, assurance as to the reliability of the financial statements, and to adequate safeguard, verify and maintain accountability of assets, to indicate that any material breakdown in the functioning of these controls, procedures and systems has occurred during the year under review.

The financial statements are prepared on the ongoing basis, since the council have every reason to believe that the Society has adequate resources in place to continue in operation for the foreseeable future.

Approval and statement of responsibility

The financial statements set out were approved by the council.

President

Honorary Treasurer

General Secretary

Randpark Ridge

11 February 2016

Society of Cosmetic Chemists South Africa

Statement of financial position

for the year ended 31 December 2015

	Note	2015 R	2014 R
Assets			
Non Current Assets			
Property Plant and Equipment	2	<u>2,604,161</u>	<u>2,579,475</u>
Investments	3	2,097,843	1,643,757
Current Assets			
Prepayments	4	<u>-</u>	<u>3,672</u>
Trade and Other Receivables	4	184,886	90,635
Cash and Cash Equivalents	5	264,289	41,107
Total Assets		<u>5,151,179</u>	<u>4,358,646</u>
Equity & Liabilities			
Capital & Reserves			
Capital reserve	7	<u>28,612</u>	<u>28,612</u>
Accumulated funds	6	4,465,704	4,185,756
Current Liabilities			
Trade and Other Payables	8	<u>43,343</u>	<u>13,500</u>
Prepaid - debtors	9	613,520	130,778
Total Members Funds / Equity & Liabilities		<u>5,151,179</u>	<u>4,358,646</u>

Society of Cosmetic Chemists South Africa

Statement of comprehensive income

for the year ended 31 December 2015

	Note	2015 R	2014 R
Revenue	10	1,694,039	1,629,242
Revenue		1,694,039	1,629,242
Direct Costs	12	622,381	744,347
Direct costs		622,381	744,347
Gross Surplus		1,071,658	884,895
Other Income	11	149,642	136,093
		149,642	136,093
Total Income		1,221,300	1,020,989
Operating / Overhead Expenses		941,353	859,143
Surplus from operations	6	279,947	161,846
Accumulated funds for the year		279,947	161,846
Accumulated funds prior year/s	6	4,185,757	4,023,911
Net accumulated funds from ordinary activities		4,465,704	4,185,757

Society of Cosmetic Chemists South Africa

Notes to the annual financial statements for the year ended 31 December 2015

1. Accounting policies

The following are the principal accounting policies used in preparation of the financial statements:

Basis of preparation

The annual financial statements are prepared on the historical cost basis and are consistent with those of previous years, except where otherwise indicated.

1.1 Fixed Assets - Property, plant and equipment

Property consists of land and buildings. Land is carried at cost while buildings are carried at cost less depreciation.

Plant and equipment consist of plant & equipment, computer equipment, office equipment, furniture & fittings and capitalised motor vehicles. Plant and equipment are measured at cost less depreciation.

Depreciation is calculated on a straight line basis over the expected useful lives of the assets by taking into account their residual values. The expected useful lives are:

Capitalised motor vehicles	5	years	20.0%
Computer Equipment	3	years	33.3%
Office Equipment	6	years	16.6%
Furniture & Fittings	6	years	16.6%
Other fixed assets	6	years	16.6%

Any asset with a cost of purchase less than R5000 is fully depreciated in the year that the asset is first brought into use.

1.2 Trade & other receivables

Trade and other receivables originated by the society are classified as at fair value through profit and loss.

1.3 Trade and other payables

Trade and other payables are measured amortised cost using the effective interest method.

1.4 Turnover

Turnover comprises of Subscriptions/Membership fees and some sales or services rendered to customers. Turnover is stated at the invoice amount and is exclusive of value added taxation.

Society of Cosmetic Chemists South Africa

Notes to the annual financial statements for the year ended 31 December 2015

2. Property, Plant and Equipment	2015			2014		
	Cost/ Valuation	Accumulated Depreciation	Carrying Value	Cost/ Valuation	Accumulated Depreciation	Carrying Value
Land & Buildings	2,538,995	8,392	2,530,603	2,526,421	-	2,526,421
Furniture and fittings	80,670	32,650	48,020	66,070	23,187	42,883
Computer equipment	53,710	50,522	3,190	53,711	47,789	5,922
Computer software	-	-	-	9,495	9,495	-
Office Equipment	40,755	37,506	3,249	40,755	36,506	4,249
Office Security	8,051	1,341	6,710	-	-	-
Plant & machinery	14,575	2,186	12,389	-	-	-
Total non current / fixed assets	2,736,756	132,598	2,604,161	2,696,452	116,977	2,579,475

Carrying value of fixed assets can be reconciled as follows:

	Carrying value at beginning of year	Additions/ Improvements	Disposals	Depreciation	Carrying value at end of year
Land & Buildings	1,490,000	1,048,995	-	8,392	2,530,603
Furniture and fittings	42,883	14,599	-	9,462	48,020
Computer equipment	5,922	-	-	2,733	3,190
Computer software	-	-	-	-	-
Office Equipment	4,249	-	-	1,000	3,249
Office Security	8,051	-	-	1,341	6,710
Plant & machinery	14,575	-	-	2,186	12,389
	1,565,680	1,063,594	-	25,115	2,604,161

Other non current / fixed asset related information:

	2015	2014
2.1 Details of land and buildings		
Land and buildings consist of an office block situated at 25 The Lifestyle Riverfront Office Park, 21 Bosbok Road, Randpark Ridge Extension 75		
Land	1,490,000	1,490,000
Buildings	475,932	475,932
Improvements	573,063	560,489
	2,538,995	2,526,421

3. Investments

Listed Investments

Market Value

	2015	2014
Old Mutual Unit Trust	204,203	196,229
Stanlib Unit Trust	629,727	641,574
Unearned income	(469,819)	(500,753)
	364,111	337,050

Unlisted Investments

Nedbank MoneyTrade	1,392,209	979,315
FNB Fixed Deposit	341,524	327,392
	1,733,733	1,306,707
	2,097,843	1,643,757

Society of Cosmetic Chemists South Africa

Notes to the annual financial statements for the year ended 31 December 2015

4. Trade and other receivables	2015	2014
Customer control	184,186	21,185
Prepaid expenses	-	3,672
	<u>184,186</u>	<u>24,857</u>
Deposit - Telkom	700	700
	<u>184,886</u>	<u>25,557</u>
5. Cash and cash equivalents	2015	2014
Cash and cash equivalents consists of cash on hand and balances with banks		
Cash and cash equivalents comprise of the following statement of financial position amounts:		
Bank	269,188	57,931
Credit Card	(4,899)	(16,824)
	<u>264,289</u>	<u>41,107</u>
6. Surplus	2015	2014
The Organisation will set aside the surplus funds for relevant future educational programs.		
Accumulated funds prior year/s	4,185,757	4,023,911
Accumulated funds for the year	279,947	161,846
Balance at year end	<u>4,465,704</u>	<u>4,185,757</u>
7. Capital Reserve		
Capital reserve arising on the disposal of listed investments remains unchanged from last year.		
8. Trade and other payables	2015	2014
Provision - Accounting fees	13,200	13,500
Provision - Toni Martin	4,509	-
Vat control	25,635	(68,750)
	<u>43,343</u>	<u>(55,250)</u>
9. Payments received in advance	2015	2014
Income received during 2015 towards 2016 course fees	613,520	130,778
	<u>613,520</u>	<u>130,778</u>

Society of Cosmetic Chemists South Africa

Notes to the annual financial statements for the year ended 31 December 2015

10. Sales / Revenue income	2015	2014
Educational Courses	520,526	513,261
Conferences	430,441	388,408
Functions	60,720	51,982
Gala Dinner	103,459	95,239
Golf day	75,615	71,881
Ladies Morning	70,592	82,197
Lecture Evenings	1,439	-
Seminars	43,728	61,572
Subscriptions	387,519	364,702
	<u>1,694,039</u>	<u>1,629,242</u>
11. Other Income	2015	2014
Interest earnings from Bank	104,136	109,046
Dividends from Investments	16,781	13,551
Advertising Income	28,726	13,496
	<u>149,642</u>	<u>136,094</u>
12. Direct expenses	2015	2014
Educational Courses	160,082	151,302
Conferences	175,114	270,842
Functions	48,536	55,698
Gala Dinner	116,196	131,604
Golf day	38,985	38,528
Ladies Morning	63,604	55,916
Lecture Evenings	7,833	19,131
Seminars	12,030	21,326
	<u>622,380</u>	<u>744,347</u>

Society of Cosmetic Chemists South Africa

Detailed statement of comprehensive income

for the year ended 31 December 2015

	2015 R	2014 R
Sales Revenue	1,694,039	1,629,242
Sales and Services Revenue - General	1,694,039	1,629,242
Direct Expenses	622,381	744,347
Other Income	149,642	136,094
Advertising	28,726	13,496
Dividends	16,781	13,551
Interest	104,136	109,046
Gross Surplus	1,221,300	1,020,989
Total Surplus	1,221,300	1,020,989
Operating / Overhead Expenses	941,353	859,143
Accounting Fees	29,364	31,185
Administration fees	625,557	574,416
AGM	13,908	9,814
Bank Charges	6,593	7,041
Depreciation	25,115	8,639
Fixed assets less than R5,000	2,742	5,947
Insurance	6,595	4,061
Interest paid	-	31
Levies	98,650	43,390
Motor vehicle expenses	8,601	11,820
Postage, printing and stationery	18,022	24,755
Rent	-	41,421
Repairs and Maintenance	4,659	2,999
Subscriptions	45,894	45,372
Sundry Expenses	33,709	24,638
Withholding Tax	1,830	1,954
Telephone and cellular expenses	16,924	17,080
Website	3,192	4,580
Surplus/ (Deficit)	279,947	161,846
Net Surplus/ (Deficit) for this period	279,947	161,846